



2017 Ramona Country Fair Business & Craft Exhibit Space Application

At the Ramona Outdoor Community Center, 421 Aqua Lane, Ramona, CA 92065

August 24th-August 27th, 2017

Thursday 5pm-10pm Friday 5pm-11pm, Saturday 11am-11pm and Sunday 11am-10pm

Thank you for your interest in being a commercial/craft exhibitor at the Ramona Country Fair. Please review these instructions carefully. This application is neither an offer nor a guarantee of space. If you have any questions regarding this application, please call or email the Ramona Chamber of Commerce at (760) 789-1311 or rccstaff@ramonachamber.com. **Incomplete applications will not be accepted or returned.**

Instructions for Completing Application

1. This application is neither an offer nor a guarantee of space.
2. All questions on the form must be answered completely as it will be the representation of your business for the selection process.
3. **The list of products you are requesting to sell/display/promote/give away must be specific.**
4. Submit a copy of your **California Seller's Permit (Commercial)** and proof of General Liability Insurance.
5. **Make sure you sign the application where indicated.**
6. If a contract is issued, management will determine the location of your booth. Locations are subject to change year to year.
7. Everyone will be notified as soon as the selection process is completed, approximately two weeks prior to the event.

Event Guidelines

Retail Privileges: Vendors may conduct business only within the confines of their rented space.

Security: **Vendor booths must be manned at ALL times** while the gates are open for the entire 3-day event. There will be 24-hour security on the grounds starting on Thursday, when the gates open, and ending on Sunday when the gates close. It is the Vendor's responsibility to keep valuables secure at all times.

Power: Each space is supplied with (1) 110V/20-amp service. Additional 110V service will be \$50 each. **It is recommended that you use LED and compact fluorescent bulbs for your lighting needs.** 208/220V power will be available for \$100 each. The 208/220V power must be arranged prior to the event.

Ice: Available for purchase on site at \$5/20lb bag. Please notify us if you plan to purchase ice so we can have enough on hand. Preference will be given to vendors who state their needs early.

Change: **There are no accommodations available to make change. Please be prepared.**

Setup: Between 10am to 3pm on Thursday and between 8am and 3pm on Friday. There will be no setup during event hours. NO vehicles will be allowed to drive on the grass. Shavings/straw is not permitted. We will make every attempt to get your vehicles as close to your space but your vehicle must be off the site by 3pm Thursday/Friday. A Vendor parking area will be provided.

Breakdown: **NO breakdown will be permitted before Sunday August 27th at 7pm – unless you are a one-day vendor.**

Note: Vendors may bring food and non-alcoholic beverages for their own consumption. Please keep coolers out of sight.

Tobacco, tobacco/drug paraphernalia, or any item(s) that promote the illicit substance is prohibited from being sold.

Chamber to Chamber Discount 10% For Vendors

	Craft Vendor	CHAMBER Business	NON-CHAMBER Business
12x12 BOOTH SPACE	\$175.00	\$200.00	\$250.00
12x12 BOOTH SPACE - CORNER SPACE (2 SIDES OPEN)	\$200.00	\$250.00	\$275.00
12x12 BOOTH SPACE - NONPROFIT ONLY		\$125.00	\$175.00
4 DAY EVENT INSURANCE	\$50.00	\$50.00	\$50.00
4 DAY PARKING PASS - EXTRA VEHICLE	\$10.00	\$10.00	\$10.00
OVERNIGHT PARKING	\$50.00	\$50.00	\$50.00

Ramona Country Fair

Business & Craft Exhibit Space Application

Check one: Business (Chamber Member) Business (Non-Member) Craft Non-profit

Please type or print (in ink)

Business Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Business Phone _____ Residence Phone _____

Email Address _____ Website _____

CA Sellers Permit # _____ (attach copy to application)

Non-profit State ID # _____

Payment

Please make checks payable to the Ramona Chamber of Commerce and mail with your application to the Ramona Chamber of Commerce, 960 Main St., Ramona, CA 92065. Apps can be emailed to the Chamber at rcstaff@ramonachamber.com with telephone credit card payment made by calling the Chamber at 760-789-1311.

INSURANCE REQUIREMENTS

The Vendor shall obtain and maintain, for the duration of this Agreement, the minimum insurance coverage set forth below. All coverage shall be written on an occurrence basis. All coverage shall be underwritten by companies authorized to do business in the State of California and currently rated A- or better or otherwise acceptable to the Ramona Chamber of Commerce. By requiring such minimum insurance, the Ramona Chamber of Commerce shall not be deemed or construed to have assessed the risk that may be applicable to the Vendor under this Agreement. The Vendor shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. The Vendor is not relieved of any liability or other obligations assumed pursuant to this Agreement due to its failure to obtain or maintain insurance in sufficient amounts, duration, or types. The Vendor shall provide proof of insurance mandated under this Agreement at least 48 hours prior to the commencement of the event which is the subject of this Agreement. **The Commercial General Liability Policy shall name the Ramona Chamber of Commerce and the Ramona Chamber of Commerce Board of Directors as additional insured along with Ramona Outdoor Community Center, Ramona Municipal Water District, and the Ramona Parks and Recreation Association.**

Coverage	Limit
A. Worker's Compensation	Statutory
B. Employers Liability	\$500,000 each accident
C. Commercial General Liability	
Aggregate Limit	\$1,000,000
Each Occurrence Limit	\$500,000

Certification of Applicant

I have read and understand the instructions and any additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the Ramona Country Fair to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge.

Signature _____ Date _____

Printed Name _____ Title _____